North American Stormwater and Erosion Control Association

Board of Directors Meeting

December 20, 2012 Conference Call 10 am

Board Members Present: Colleen Peterson, Jeff Hruby, Melanie Parvey, Reed Schwartzkopf

Board Members Absent: Matt Sperry

Meeting Summary:

Colleen Peterson called the meeting to order.

The By-laws were approved uniamimously. There is a typo in Section 6, "opportunity" is misspelled.

Secretary of the State has identified this organization as a entity. Provided an employee ID number by the IRS, exempted from having to submit 501 (c) 3 paperwork since we don't anticipate collecting more than $5000 annually at this point.

The NDWPCC organizers are meeting Jan. 15, 2013 to discuss the upcoming annual conference. NASECA Board will meet at the AE2S office in Bismarck at 8:30 am.

ND DOT is looking at an Erosion/Sediment Control Certification. NASECA WI offers a training. NASECA ND would like to work with ND DOT and ND DOH to offer this training and certification. Colleen will work with Matt Sperry and Dallas Grossman to see if NASECA can be of assistance with this training.

City of Bismarck is implementing a permit charge, Stormwater Manual, annual contractor's meetings The staff is the conduit to get all the suppliers information to the local contractors.

It is time to look at getting our membership built up as the web site domain cost $20/mo. One additional way to assist with these costs is to get the vendors involved and sharing information on their products. Currently the membership emails are being sent to Jeannie and they can continue to go there. Jeff suggested that a form letter be developed that could be sent out.

Looking at what other search parameters should be used for the web site, please send additional thoughts/ideas to Jeff. The Board is looking at adding information and writing articles could aid to the content on the site. Colleen will write the first article.

Assignments:

Reed Schwartzkopf will look into topics/presentors for the Erosion/Sediment Control Certification.

Jeff Hruby will talk with NASECA about training and gather additional information/contacts.

Colleen Peterson will send an email out to all interested parties on potential speakers and topics for the upcoming annual NDWPCC, will request to gather all that information by Jan. 11, 2013. Colleen will discuss Board member openings of this organization with Dallas Grossman and others at the ND DOH.

Colleen and Jeff will now be the signatories for the checkbook but will switch it over to Reed if he is able to attend the Board meeting on Jan. 15, 2013. Colleen will send out receipts for the membership dues she receives with a receipt book.

Colleen Peterson moved to adjourn the meeting. Jeff Hruby seconded.

Meeting adjourned at 10:50 am.

Next Meeting of the Board: Jan. 15, 2013 8:30 am at the AE2S office in Bismarck, ND. This meeting will be held prior to the organizational meeting of NDWPCC.

Minutes of the Board of Directors Respectfully Submitted by,

Melanie Parvey